



## DATA SUBJECT RIGHTS FORM

The following information is requested to help us give a timely and accurate response to your enquiry.

Please complete the form below and return via email to [dataprivacy@theafegroup.com](mailto:dataprivacy@theafegroup.com) or send it to

AFE Group Data Protection Officer

Unit 9-11

Bryggen Road

North Lynn Industrial Estate

Kings Lynn, Norfolk

PE30 2HZ

**Please enter your details in block capitals:**

Title:	Mr / Mrs / Miss / Ms / Dr / Prof		
Forename(s):			Surname:
E-mail address:			Telephone No:
Address			

Please include scanned or photocopied, one form of identification documentation such as a passport, driving license, birth certificate or other internationally recognised ID card, along with this request, the information provided will be used for validation purposes only and will not be stored however we will not release personal data to you unless fully satisfied as to your identity.

**Please tick which data right(s) you want to exercise:**

<input type="checkbox"/> Right to be informed	<input type="checkbox"/> Right to restrict processing
<input type="checkbox"/> Right of access (Subject Access Requests)	<input type="checkbox"/> Right to data portability
<input type="checkbox"/> Right to rectification	<input type="checkbox"/> Right to object to the use of your data
<input type="checkbox"/> Right to erasure	<input type="checkbox"/> Rights about automated decision making and profiling

**Please specify where the information required within this request may be held:**

<input type="checkbox"/> Falcon Foodservice	<input type="checkbox"/> Serviceline
<input type="checkbox"/> Millers Vanguard	<input type="checkbox"/> Williams Refrigeration
<input type="checkbox"/> Mono Equipment	<input type="checkbox"/> Other, please detail below

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Please provide below a clear description of the right you wish to exercise, providing as much detail as possible to help us locate the information requested. This may include information such as dates, departments, individuals and/or any additional information which will enable us to execute your request in a timely manner. If we process a large amount of data for you we may need to ask for suitable further clarification regarding your request.

**Declaration** - I am the data subject named in this document and hereby request, under the provisions of the GDPR (General Data Protection Regulation) 2016 and the Data Protection Act 2018, that the AFE Group Limited undertakes my request as outlined above, of which I am a subject.

Signed:

Date:

If you are **unable** to provide your physical signature above then you may tick the box below instead. By doing so you accept that you are providing your consent to the AFE Group Limited group of companies to store and process the information you provide within this form, including all personal information, for the purposes set out above.

(Without your express permission we cannot process your request.) ☐